

Monitor's Site Report

February 2011

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| ID: | 55977 | Visit no. for this registration | 2 |
|--|---|---------------------------------|--|
| Project name | Marsh Road | | |
| Contractor | B W May & Son Ltd | | On site contact name Mr Michael Roberts |
| Site description and location | Construction of 3 pairs of semi-detached dwellings, timber framed, on the edge of a small village. Narrow road to the front, houses opposite and at one end of the site. Fields to rear. | | |
| Observations | Comments | | |
| 1. Considerate | Neighbours informed by initial letters and an early questionnaire has now been returned, analysed and acted upon; there was also a 'drop-in' information evening; local relations are good. Pedestrian routes, roads and signage not obstructed. Parking and unloading continue to be accommodated on site. Additional parking has been offered by the village hall. Access route notified to all suppliers; delivery drivers are given a 'slow down' notice before departing from site. Traffic Management Plan in operation, access clearly signed. Screened smoking shelter provided, now conforming to HSE guidance. Site Office accessible for most with mobility issues and an advisory sign gives a mobile number for assistance if required. | | |
| 4.5 | | | |
| 2. Environment | Environmental policy prepared and policy statement on display; survey undertaken and a watching brief maintained by visiting EO. Energy & water saving measures include low energy lamps and a 'turn-off' policy. Waste management plan in operation, managed using SMARTWASTE; domestic waste taken to local recycling point; energy and water targets have been adopted, targets for waste are being assessed . Environmental issues continue to be covered at induction. Steps to reduce pollution include avoiding noise before 8.00, low noise equipment and dust suppression at source. Local labour & suppliers preferred when possible, own direct labour uses crew bus; use of a distant heat-recovery specialist avoided by training one of own staff. Diesel in double bunded tank, spill kit suitably located; secure COSHH area. Alternative energy sources considered but not viable. Site carbon footprint is being monitored. Embodied site energy was considered. | | |
| 4.5 | | | |
| 3. Appearance | Site continues to provide a generally clean & well maintained appearance, access clean & mud free, checked daily sweeper on-call, jet washer used on vehicles. Heras fencing appropriate; visible work area in good order. Area around site regularly cleaned, Welfare facilities adequately clean , cleaning arrangements have been revised since my last visit. Skip tidy, not over-filled - netted if windy. Dust prevention measures include damping down and suppression at source. Plant and materials are suitably stored / arranged. Operatives encouraged not to leave site litter and to keep facilities clean by supervision & toolbox talks. Vehicle, plant and parking appearance are monitored. Michael is well aware of the importance of appearance issues, their impact on neighbours and company and client reputations. | | |
| 4.5 | | | |
| 4. A Good Neighbour | Inconvenience & nuisance to neighbours are minimised by avoiding work before 8.00 and no deliveries after 4.30. and having reacted to comments resulting from an early feedback questionnaire. High level of communication re progress and activities. Published contact number is for Michael's mobile; 24/7 contact arrangements are also in place. There is an effectively managed complaints etc. procedure using an amended version of CCS sheet. Michael oversees resolution of any complaints and operatives informed of compliments. Privacy issues enhanced by retaining a hedge till near the end of the project. Site has involved the community via the Parish Council. No lighting issues. | | |
| 4.5 | | | |
| 5. Respectful | Adequate facilities are suitably located for operatives, capacity is adequate for numbers now on site and a room within the new-build will shortly be allocated as a separate drying room . Operatives' appearance appropriate, there is a 'cover up' policy monitored by Michael. Induction includes all aspects of behaviour and off-site appearance issues. Operatives discouraged from taking breaks in public view. Use of radios is effectively managed, use of phones is discouraged other than in safe areas. Work-wear is branded. Excess sun exposure avoided by toolbox talks and cover-up policy. Appropriate toilet facilities and clean PPE available for all visitors. Secure storage, but not lockers , is provided, however revised company policy will provide lockers at future sites; a shower is not available . | | |
| 4 | | | |
| 6. Safety | The health & safety plan continues to be amended as work progresses and is audited by H & SO + Construction Manager; there is a protected route to site office. Plant / vehicle movement outside site is managed by using a banksman. Accidents and near-misses recorded and monitored by visiting H&SO and Head Office. Regularly up-dated safety & risk information provided at weekly planning meetings and toolbox talks. Company is raising standards by working towards CHAS registration + a variety of leaflets, posters & safety training. Emergency evacuation plan prepared, a drill has been held earlier this month. There was a presentation to the local primary school re safety. | | |
| 4.5 | | | |
| 7. Responsible | Nearest A & E hospital and route, identified at induction, details are displayed, copies available. There are 2 First Aiders, identified at induction + helmet stickers; additional sub-contract first aiders are recorded, first aid materials available in the office. Inductions are site specific. Operative's skills, CSCS details and medical conditions are recorded. Emergency contact details for sub-contract are now requested at induction. Site visitors inducted and required to sign in, CSCS details recorded. Drivers required to sign-in and CSCS details recorded if operating on site. Near-by school contacted, IVOR GOODSITE visit was followed by poster competition. Apprenticeships / work experience/ placements available. Company has an EO Policy, it largely relies on Michael being aware of related issues, consideration will be given to availability of supporting advice / information at site level. Company supports its employees to address any literacy / numeracy needs + new advisory notice applies to all operatives. The availability of Occupational Health advice remains under review ; drugs / alcohol policy enforced. | | |
| 4.5 | | | |
| 8. Accountable | Michael believes he is fully aware of Scheme expectations, relevant CCS information correctly displayed. Personnel made aware of scheme & requirements at inductions and are encouraged to meet CCS standards. Training needs assessed via appraisals and standards are set for sub-contractors. Separate company contact information clearly displayed. CCS related activities recorded in a dedicated file. Site CCS performance is clearly supported by senior management, it was helpful to have Andrew's input again; CCS related site activity is also being actively supported by the client – joint efforts in terms of communication continue to be evident to neighbours. | | |
| 4.5 | | | |
| Total (out of 40): | Summary and conclusions | | |
| 35.5 | | | |
| Thanks to Michael and Andrew for addressing several issues resulting from my first visit. It is pleasing to learn that the company is moving forward with ISO9001 and IIP. Reviewing the quality of welfare facilities would be useful but it is appreciated that this site has several related constraints. It was good to discuss one area in which Andrew feels he may be able to achieve a '5' on a future site. | | | |
| Any photos taken | No | | Date of visit 26 January 2012 |
| Monitor's name | John Burton BA CEng MCIBSE MBIFM | | SIGNED:  |

| Score per section | Score references | Score per section | Score references |
|-------------------|----------------------|-------------------|------------------------------|
| 1 | Major non-compliance | 4 | High level beyond compliance |
| 2 | Minor non-compliance | 5 | Exceptional measures taken |
| 3 | Compliance | | |